

**SAMPLE LETTER FOR FINANCIAL INSTITUTIONS AND ACCOUNTANTS FOR THE
SURREY & WHITE ROCK BOARD OF TRADE, SURREY & WHITE ROCK BUSINESS
EXCELLENCE AWARDS (Letter must be on the letterhead of the nominee's financial
institution or accountant)**

DATE:

Attention: Rhona Doria
Surrey & White Rock Board of Trade
Suite 101, 14439-104 Avenue Surrey, BC V3R 1M1

Re: Surrey & White Rock Board of Trade, Surrey & White Rock Business Excellence
Awards for **(indicate company name)**

In reference to the nomination for **(indicate company name)**, this company is a client of
(company name of the financial institution or accountant). To the best of our knowledge,
(indicate company name) is in good financial health for the purpose of an award
nomination.

Sincerely,

(Contact name and position)
(Contact name's phone number)